

ANNUAL REPORT

For the financial year July 1, 2019 to June 30, 2020



PIPS

Pregnancy · Infancy · Parenting · Support

MISSION

To provide free, non-judgmental, client-focused practical and emotional support during pregnancy and early parenting

MESSAGE FROM CHAIR & MANAGER



Nicola Eccleton
BOARD CHAIR

Although the last financial year began with business as usual, 2020 had other ideas. Covid-19 brought huge challenges for the organisation, and staff needed to pivot and adapt to meet these challenges. We are incredibly proud of our team's response from March through June at every alert level, networking with other agencies, pulling on our internal resources, making a hugely positive impact and delivering exceptional community support during such uncertain times.



Dahlia Xander
MANAGER

Community and network feedback on our name change and re-brand has affirmed the changes we made last year and our positive direction. Our client numbers have increased again for another year, and we continue to review and monitor interactions and feedback to ensure we are meeting the needs of our community, and continually making improvements. Our findings reinforce the importance of offering low-barrier access to free practical support – these initial interactions build clients' trust and lead to further engagement for emotional support and group programmes. We've collaborated with others such as the Smoke Free Pregnancies and Families programme, Perinatal Wellbeing Canterbury, and CDHB Women's Health Advisory Council to ensure clients have access to the services they need, when they need them.



Rachel Warwick
COORDINATOR

We have welcomed two new team members this year and expanded the team from two to three to meet the increased demand from clients. We are incredibly lucky to have a team of such committed volunteers – we couldn't provide the support we do without them.



Helen Ward
COORDINATOR

Our board has continued to build the PIPS profile through networking, awareness building, and promoting the value of a shared vision where all Canterbury families can thrive in the first 1000 days of baby's life.

It is our hope that this annual report reflects our successes, our unique value in the Early Years Sector of Canterbury and our dedication to supporting long term positive outcomes for families in our community.

-Nicola & Dahlia

Board of Trustees

Neil Brosnahan, Suzayre Burke, Leon Scott - Treasurer, Mellora Ford - Acting Secretary, Ariana Wilkins, Misa Kasai, and Fay Hughes



Service Delivery Outcomes




Practical Support

Providing free maternity and baby items reduces financial stress and supports families to feel prepared when resources are limited or through unexpected hardships

 <p>Distributed 33,064 baby clothing, bedding, toys & miscellaneous items</p>	 <p>Gave out 382 packs of disposable nappies & 510 reusable modern cloth nappies</p>	
<p>Provided 136 Infant Beds</p> 	<p>Loaned & Gifted 365 other equipment items such as prams or baths</p> 	<p>Supplied 1,588 Maternity items to new mums</p> 





Emotional Support

Programme delivery and connections to other agencies enables parents to build confidence and capability to make informed choices for themselves and their baby

<p>Collaboratively delivered 6 Red Cross Infant & Child CPR & Choking First Aid Courses resulting in increased confidence in 107 caregivers</p> 	 <p>Tuesday Bumps & Bubs support group engaged 225 times, leading to parents being more supported & connected with their community</p>
 <p>429 Connections to other support agencies to ensure families have wrap-around support</p>	

Client Engagement

Feedback confirms that PIPS consistently delivers friendly, non-judgmental interactions where clients receive what they need and leave with a feeling of dignity and greater confidence

 <p>120 practical support home deliveries during Covid-19 Lockdown</p>	 <p>604 individual families supported</p>
 <p>Staff supported 33% more service requests than last year following a 20-30% annual growth trend</p>	<p>Ways we engaged:</p> <ul style="list-style-type: none"> 1,193 in-person 1,223 phone 559 email or social media 

Drop-in Centre



"I was helped with clothing and felt cared about and not judged for asking for help. Thank you so much for the service you have provided." May 2020

Covid-19 Essential Service Delivery



I felt strange about asking for help [during lockdown] knowing there are people worse off than us, however my daughter was outgrowing her clothing and everything online was sold out. I appreciated the kindness shown during phone conversations. I didn't feel judged at all." May 2020

Bumps & Bubs Parent Support Group

Bumps & Bubs has been amazing for me and my baby as talking to other mothers who are getting through the early stages of having a wee one around was so valuable."
Dec 2019



Infant CPR & Choking First Aid

"The Infant & Child CPR & Choking course was valuable, particularly being a first time mum. It gave me more confidence with being at home alone all day with my daughter." Nov 2019



VOLUNTEERS



Our volunteers contributed over 1,500 hours to running our drop-in services. That equates to roughly 30% of operational hours for the year. PIPS simply wouldn't be able to delivery the amount of services we do without our awesome team of volunteers!



WE GRATEFULLY RECOGNISE

Grant organisations, businesses, and individual donors supporting our work



Rātā
Foundation



Lottery Grants Board



FUNDS FOR YOUR
COMMUNITY

**United
Way**



United Way New Zealand



**the
Southern
trust**

Funding Your Community



Roy Owen Dixey
Charitable Trust

COGS
Community Organisation
Grants Scheme

Local Funding Bodies
JONES FOUNDATION
WILLIAM TOOMEY TRUST
MAURICE CARTER CHARITABLE TRUST
THE PHILIP BROWN FUND



**Harcourts
Foundation**



PIPS Pregnancy Infancy Parenting Support Trust
formerly Pregnancy Help Canterbury Trust
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Old Central New Brighton School
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Financial and Service Statements *

PIPS Pregnancy Infancy Parenting Support Trust

(formerly Pregnancy Help Canterbury Trust)

For the Year Ended 30 June 2020

Comprising

Statement of Receipts and Payments (Cash Flow)

Statement of Resources and Commitments (Assets and Liabilities)

Statement of Service Activity

Entity Information

Notes

* The Financial and Service Statements comprise the 'Performance Report' for Charity reporting purposes.

PIPS Pregnancy Infancy Parenting Support Trust

Statement of Receipts and Payments (Cash Flows)

For the period 1 July 2019 to 30 June 2020

	2020	2019
	\$NZ	\$NZ
Operating Cash Received		
<i>Donations, Fundraising and other similar receipts</i>		
Donations	\$ 3,971	\$ 6,659
Fundraising	\$ 2,391	\$ 2,475
Grants (Note 4)	\$ 93,341	\$ 85,119
<i>Interest, dividends and other Investment Receipts</i>		
Interest	\$ 353	\$ 549
Total Operating Cash Received	\$ 100,056	\$ 94,802
Operating Cash Paid		
<i>Expenses related to public fundraising</i>		
Fundraising Cost	\$ 156	\$ 213
<i>Volunteer and employee-related payments</i>		
Wages, ACC & Salaries	\$ 84,093	\$ 63,178
Volunteer Appreciation & Expenses	\$ 411	\$ 541
Staff Training & Conferences	\$ 817	\$ 904
Supervision	\$ 1,335	\$ 964
<i>Expenses related to providing goods or services</i>		
Accountancy Fees & Audit Fee	\$ 1,744	\$ 1,802
Advertising & Promotion	\$ 423	\$ 119
Client Costs	\$ 854	\$ 1,068
Consumables-Baby Equipment	\$ 580	\$ 651
Trade Subscriptions	\$ 126	\$ 171
Travel	\$ 2,351	\$ 2,598
General Expenses	\$ 1,978	\$ 2,988
Insurance	\$ 1,356	\$ 1,476
Levies	\$ -	\$ 1,000
Office Expenses	\$ 1,165	\$ 781
Rent	\$ 5,394	\$ 4,205
Telephone & Internet	\$ 523	\$ 535
Total Operating Cash Paid	\$ 103,306	\$ 83,194
Operating Cash Flow	(\$ 3,250)	\$ 11,608
Capital Cash Received		
Sale of Office Equipment	\$ -	\$ 70
Total Capital Cash Received	\$ -	\$ 70
Capital Cash Applied		
Baby Equipment (Note 3a)	\$ 516	\$ 2,574
Total Capital Cash Applied	\$ 516	\$ 2,574
Capital Cash Flow (Investing/Financing)	(\$ 516)	(\$ 2,505)
GST Movement	\$ 59	\$ 1,089

PIPS Pregnancy Infancy Parenting Support Trust

Statement of Receipts and Payments (Cash Flows) - Continued

For the period 1 July 2019 to 30 June 2020

Net Cash Flow	<u>(\$ 3,707)</u>	<u>\$ 10,192</u>
Add Opening Cash Balance	\$ 37,628	\$ 27,436
Closing Cash Balance	\$ 33,921	\$ 37,628
Represented by:		
Bank Accounts	\$ 33,911	\$ 22,897
Term Deposits	\$ -	\$ 14,443
Cash on Hand	\$ 10	\$ 287
	\$ 33,921	\$ 37,628

PIPS Pregnancy Infancy Parenting Support Trust

Statement of Resources and Commitments (Assets and Liabilities)

As At 30 June 2020

		2020	2019
		\$NZ	\$NZ
Schedule of Resources (Assets)			
Bank Accounts and Cash			
Business Account		\$ 22,889	\$ -
Cheque Account		\$ 11,021	\$ 22,897
Term Deposit		\$ -	\$ 14,443
Cash at Hand		\$ 10	\$ 287
Money Owed to the Entity			
GST		\$ 894	\$ 907
Other Resources			
Significant Fixed Assets at Cost	(Note 3a)	\$ 3,528	\$ 3,324
Significant Fixed Assets at Valuation	(Note 3b)	\$ 5,635	\$ 5,326
Schedule of Commitments (Liabilities)			
Money Payable by the Entity			
Significant Accounts Payable		\$ 1,173	\$ 590
Other Commitments			
Holiday Pay Owed to Staff		\$ 4,797	\$ 2,597
Equipment Lease		\$ 1,932	\$ -
Schedule of Other Information			
Unexpended Grants (Note 4)	(Note 4)	\$ 22,040	\$ 14,766

PIPS Pregnancy Infancy Parenting Support Trust

Statement of Service Activity

Mandatory disclosures according to s.4 of PBE SFR-C (NFP)

Outputs

2020

Pregnancy Infancy Parenting Support Trust experienced an immediate impact from COVID-19. It has been identified as an MSD non-food essential service which changes its service delivery to emotional support over the phone and non-contact home delivery of essential items such as bassinets and other infant beds, clothing, bedding and more. We received over 200 requests for support, made 120 home deliveries, distributed 6700 practical support items.

However, financially, from March to June our planned fundraising events were cancelled. There were several grant applications that had been submitted and are reliable sources of income which were declined.

We had a total of 3,095 Drop-in Centre client contacts: 559 via email/Facebook, 1,223 via telephone, and 1,193 in-office visits. We distributed 35,554 mostly donated items of practical support which included bedding, nappies, clothing and other baby and maternity items. We loaned 229 equipment items, gifted 191 equipment items, and distributed 81 Pepi-pod infant sleep spaces through the CDHB SUDI prevention initiative. Additionally, we provided 31 free pregnancy tests, provided 922 clients with information and guidance and referred 429 clients to other agencies. We also ran 6 infants/child first aid training courses collaboratively with Red Cross.

2019

We had a total of 2,323 Drop-in Centre client contacts: 346 via email/Facebook, 805 via telephone, and 1,172 in-office visits. We distributed 20,356 total items of practical support which included bedding, clothing and other baby and maternity items, 323 re-usable modern cloth nappies, 231 packages of disposable nappies, and 179 loaned equipment items. Additionally, we provided 48 free pregnancy tests, provided 478 clients with information and guidance and referred 187 clients to other agencies. We also ran 5 infants/child first aid training courses collaboratively with Red Cross.

PIPS Pregnancy Infancy Parenting Support Trust

Entity Information

Mandatory disclosures according to s.3 of PBE SFR-C (NFP)

Type of Organisation

PIPS Pregnancy Infancy Parenting Support Trust is a Charitable Trust incorporated under the Charitable Trusts Act 1957.

Purpose of Organisation

- a. To administer donations and bequests received to achieve the objects set out in (b)-(l) below
- b. To provide assistance and support by whatever means may be practicable or desirable for women who are or have recently been pregnant and are in need and/or their immediate family/whanau. (such persons being hereinafter referred to as "the clients")
- c. To provide assistance to the clients and their families/whanau and encourage their self-development and independence.
- d. To provide an initial crisis contact service to people who are distressed by pregnancy.
- e. To provide support and offer practical assistance to the clients.
- f. To promote the health, welfare and wellbeing of women, children and their families/whanau.
- g. To promote support to the clients and to refer them to appropriate services as necessary.
- h. to cooperate, work in conjunction with, assist and support suitable organisations and agencies, which aid the clients.
- i. To act as advocates for clients.
- J. To provide clients with relevant information and advice.
- k. To offer appropriate individual or group parenting education/family development programmes to clients.
- l. Without limiting any of the objectives above to do any other thing or to take action necessary to provide support to and for the well-being of women, children and their families/whanau, such support being within the spirit of these objectives.

Vision and Mission of the Trust

Vision Statement/Te Moemoea

- a. Individuals and families that are empowered and well supported during pregnancy and the early childhood years.
- b. To work collaboratively with other organisations to enhance each other's work.

Mission Statement/Te Whakatakanga

To provide free and client focused practical assistance, information and advice during pregnancy and early childhood.

Organisation Structure

The organisation is governed by a Board of Trustees which meets regularly. Day-to-day operation of the organisation is handled by an appointed manager.

PIPS Pregnancy Infancy Parenting Support Trust

Entity Information

Mandatory disclosures according to s.3 of PBE SFR-C (NFP)

Main Sources of Funds

The Main Sources of funds for the organisation are grants from philanthropic and government funders, fundraising, donations from members, donations from the general public, income from investments

Main Methods of Fundraising

The organisation regularly applies to philanthropic or government funders for grants and donations.

The organisation holds fundraising events for members and the general public.

Volunteers and in-kind Donations

The organisation receives significant numbers of donated items for distribution to parents. those for its day-to-day operations.

PIPS Pregnancy Infancy Parenting Support Trust

Notes

1 Basis of Preparation

PIPS Pregnancy Infancy Parenting Support Trust is permitted by law to apply standard SFR-C(NFP) and has elected to do so.

Transactions are reported on a basis of cash received and spent in the Statement of Cash Flow.

Significant amounts owed or owing are accrued in the Statement of Assets and Liabilities.

2 Taxation

As a Registered Charity the organisation is exempt from Income Tax.

The organisation is registered for GST, and all figures are shown exclusive of GST with the exception of Accounts Payable or Receivable in the Statement of Assets and Liabilities.

3 Schedule of Fixed Assets

Items of Property, Plant and Equipment are shown at Cost. Applying depreciation is not permitted under this Reporting Standard.

a. Significant Purchased Assets

	2020	2019
Asset	Cost	Cost
Sofas	\$ 520	\$ 520
6 Black office Chairs	\$ 230	\$ 230
Baby Equipment	\$ 2,778	\$ 2,574
Total	\$ 3,528	\$ 3,324

b. Donated or Valued Assets

	2020		2019
Asset	Value (if available)	Source of Valuation (if applicable)	Value (if available)
Office Equipment and Furniture	\$ 1,504	Pregnancy Help Inc. donated the Fixed Assets. Value is end of June 2018 fixed assets book value.	\$ 1,504
Bassinets	\$ 1,360		\$ 1,440
Baby Equipment	\$ 2,771		\$ 2,382
2 Laptops		Christchurch City Council donated the two laptops in 2019	
Total	\$ 5,635		\$ 5,326

PIPS holds a very large number of donated second-hand items of baby equipment and clothing.

4 Grants

The following table shows grants that were received during the year, and any money not yet spent:

2020			
Grantmaker	Purpose	Received	Unexpended
William Toomey Trust	Printing, Postage & Stationery	\$ 1,000	\$ -
Jones Foundation	Travel, Training, Supervision, Xero, Accounting, Audit, Insurance	\$ 5,000	\$ 2,344
Maurice Carter Trust	Client Services & Equipment Costs	\$ 2,400	\$ -
Philip Brown Fund	Volunteer Funding & Travel	\$ 2,000	\$ 1,374
The Southern Trust	Wages	\$ 8,000	\$ -
COGS	Operating Costs	\$ 5,000	\$ -
United Way NZ	Operating Costs	\$ 5,441	\$ -
Lottery Grants Board	Operating Costs	\$ 20,000	\$ -
Rata Foundation	Operating Costs	\$ 30,000	\$ 14,679
United Way NZ	Operations and Service Delivery	\$ 4,500	\$ 1,643
Harcourts	Technician Training, Purchase of Capsule Lending Stock	\$ 2,000	\$ 2,000
Roy Owen Dixey C.T.	Operations	\$ 8,000	\$ -
Total		\$ 93,341	\$ 22,040

2019			
Grantmaker	Purpose	Received	Unexpended
Jones Foundation	Travel, Training, Supervision, Xero, Accounting, Audit, Insurance	\$ 5,000	\$ 1,391
Maurice Carter Trust	Client Service and Equipment Costs	\$ 2,000	\$ 346
Philip Brown Fund	Volunteer Funding & Travel	\$ 2,000	\$ 1,321
The Southern Trust	Wages	\$ 8,700	\$ -
COGS	Operating Costs	\$ 5,000	\$ -
United Way NZ	Volunteer Coordinator Wages	\$ 4,450	\$ -
Lottery Grants Board	Operating Costs	\$ 20,000	\$ -
Air Rescue	Community Services	\$ 1,789	\$ -
Pub Charity	Rent and Telephone	\$ 1,180	\$ -
Rata Foundation	Operating Costs	\$ 30,000	\$ 11,708
United Way NZ	Staff Wages	\$ 5,000	\$ -
Total		\$ 85,119	\$ 14,766

5 Related Parties

2020

Relationship with Related Party

Board Member

Transaction amount and type

\$1,800 Donations to Trust

2019

Relationship with Related Party

Board Member

Transaction amount and type

\$2,300 Donations to Trust

6 Donations in Kind

PIPS receives large numbers of donated items from parents and other members of the community, which are being distributed to clients.